



## Highbrook Lodge

Summer Camping for  
Individuals with  
Vision Loss or Blindness



## APPLICATION PROCESS

**Step 1:** Review our camp schedule on our [website](#) and find the perfect session for you, your camper or your family!

**Step 2:** Proceed to our [ONLINE REGISTRATION](#) to create login information and begin a camper enrollment application. Be sure to pay close attention to the prompts and directions. If you need assistance in completing the online registration process please contact the Camp Team at 216-791-8118 ext. 4596 or [camp@clevelandsightcenter.org](mailto:camp@clevelandsightcenter.org) to set up a registration appointment.

**Step 3:** Be sure to complete all necessary questions and forms required to enroll the camper at Highbrook Lodge. The more we know about you or your camper, the better we are able to discern if we are able to appropriately support them while at camp - and make Highbrook Lodge an experience that won't be forgotten!

**\*\*Please note that you do NOT have to complete the registration/enrollment process all in one sitting. You can return to your [Dashboard](#) at a later day/time if desired. If completing in one sitting it is suggested to allot 30-45 minutes to complete.\*\***

**Step 4:** Submit your application fee (at a minimum) to CSC. Enrollment requests cannot be processed until receipt of the application fee (or third party intent-to-pay letter). If mailing in application fee, mail to:

Cleveland Sight Center  
ATTN: Highbrook Lodge  
1909 E. 101<sup>st</sup> St.  
Cleveland, OH 44106

**Step 5:** Upon receipt of your completed enrollment request **and** application fee (or third party intent to pay letter), our Camp Team will review your enrollment request and let you know **via email** that you, your camper or your family has been registered for camp. We appreciate your patience during this process.

**Step 6:** Ensure all medical forms (Health History, parts 1-3 and Physician's Form) are completed and submit to Cleveland Sight Center no less than three weeks before your camp session (does not apply for Family Camp attendees). Log in to your [Dashboard](#) for all medical forms.

**Step 7:** You will be invoiced, via email, for the remainder of your camp fee balance! The balance must be paid no less than THREE WEEKS prior to the camp session. Payments accepted by check or money order, in person at the Eyedea Shop (inside Cleveland Sight Center) or by credit card by calling 216-791-8118 ext. 4666.

**Step 8:** Pay close attention to your email for informational emails leading up to the camper's enrolled camp session.

**Step 9:** JOIN US AT Highbrook Lodge!