



Position Title: Radio Reader

Number of Positions Available: 5-6

Purpose: Serve CSC clients and partners by recording approved print materials for CSCN radio or for other audio formats.

Location(s):

Cleveland Sight Center, 1909 E. 101st Street, Cleveland
Remote opportunities offered (1-2 currently available)

Key Responsibilities:

- Read various publications and periodicals clearly and accurately. (i.e. Magazines, newspapers, advertisements, novels, manuals).
- Assist with requests for outside reading materials as needed.
- Perform readings on a regular basis either at CSC or from home.
- Complete time sensitive assignments within the designated assignment period.

Qualifications:

- Enjoy helping others.
- Successful completion of a background investigation.
- Strong and clear voice that plays well on the radio.
- Past experience reading, performing, presenting or serving as a DJ preferred.
- Ability to navigate CSC building, sit, and focus on computer for 1-2 hour reading sessions.
- Able to commit reliably to weekly reading schedule.

Commitment:

- Occurrence: Ongoing Weekly

Age Requirement: 16+

Dress Code: Casual

Training/screening:

- Volunteer Orientation at Cleveland Sight Center.
- Initial recording session with CSC Media Specialist (performance evaluation).