



## Keeping You “In the Know...” 1/12/18

### Save These Dates:

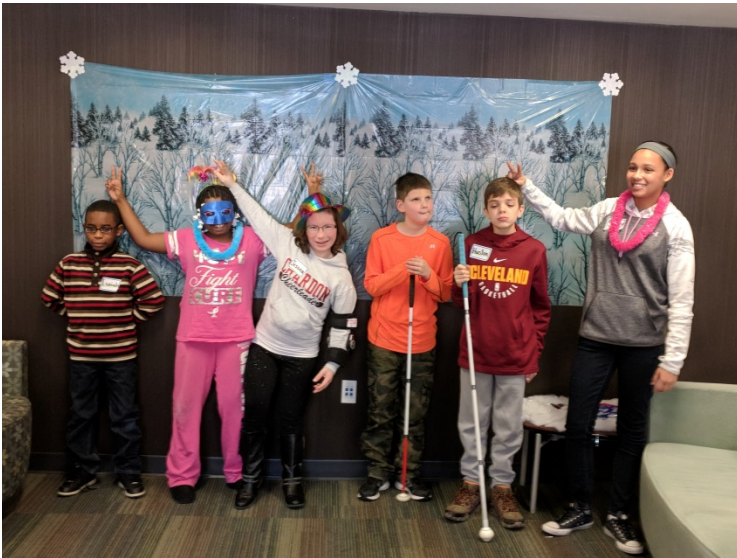
- Save the dates for these 2018 events:
  - Annual Meeting of the Board of Trustees: Thursday, May 3<sup>rd</sup> at Corporate College
  - White Cane Walk: Saturday, June 2<sup>nd</sup> at Cleveland Sight Center
  - Golf Classic: Monday, July 23<sup>rd</sup> at Westfield Group Country Club

### Engaging the Community and Strengthening Partnerships:

- Tom Sawyer and Alicia Howerton and the CSC Road Show visited with the following this week to discuss programs and services: the Community Services department at the city of Independence, Vista Springs (Parma), Park Creek Center (Parma Hts.), Athenian Assisted Living (North Royalton), Grecian Garden Apartments (North Royalton), Altenheim Shurmer Place (Strongsville) and Holiday Retirement (also known as Pearl Crossing in Strongsville). Tom and Alicia presented at the Parma Hts. Senior Center on Wednesday afternoon, speaking to a group of 60 people.
- Desmond Kennedy visited with the offices of disabilities and employment at Baldwin Wallace University this week and also met with the staff of Dr. Rob Engel’s office at Cleveland Clinic Twinsburg.
- Lisa Cellura, Cathy Javorsky and Avenue presented the “What to Do When You Meet a Person Who is Blind” program to 60 students and teachers at St. Christopher School in Rocky River on Wednesday.

## What's Happening at CSC:

- The CYAS department hosted their third BLAST event at CSC on Saturday, January 6<sup>th</sup>. Five clients and their parents participated in the two-hour event themed “Snow Excited for 2018!” Tweens and their parents participated in winter related ice-breakers, relay games and “Minute-to-Win-It” type games. Inspired by an article in *Future Reflections*, where the president of the National Federation of the Blind talked with children with visual impairments, the BLAST tweens discussed the meaning of the word “potential” and shared ways that they could build or grow their own potential. Clients and their parents were encouraged to continue to have ongoing discussions about “potential” throughout the New Year. Games were followed by a delicious lunch of subs, chicken & rice soup, and a hot cocoa bar! The event ended with some group photos and families received a 2017 reflection activity to take home. Mark your calendars for the next event scheduled for Saturday, February 24<sup>th</sup> at the toboggan chutes located in the Mill Stream Run Reservation of the Cleveland Metroparks in Strongsville. Contact Kristen Callahan (x8774) for more information.



Group photo of the “tween” BLAST participants

- The next Job Club meeting will be on Thursday, January 18<sup>th</sup> at CSC from 10:00 a.m. – 11:30 a.m. Kimberly Moss, Talent Manager from the Human Resources Division of Cuyahoga County Public Library will discuss employment opportunities with the library, the hiring process

and what makes a good candidate stand out from the rest. Don't forget to bring copies of your resume and dress professionally. Contact Nicole Kahn (x4686) for more information on this great networking opportunity.

- CSC is recruiting young professionals to start a networking group that will focus on volunteering for opportunities offered by CSC, be ambassadors of the agency to raise awareness in the community and to assist in fundraising for CSC special events. The first event will be held Thursday, January 25<sup>th</sup> at CSC from 5:30 p.m. – 7:00 p.m. and will be a great evening of conversation, fun and discovery as input is gathered in further developing this group. Refreshments and free parking will be available! For more information, contact Jessica Polack (x4565).



Become a part of

## CLEVELAND SIGHT CENTER YOUNG PROFESSIONALS


Meet other Young Professionals and change lives! Join us for a night of conversation, fun and discovery as we get your input in developing this group.

**January 25  
2018**

**5:30PM - 7PM**

**1909  
East 101st St.  
Cleveland, OH**

RSVP to Jessica Polack: 216.658.4565 or [jpolack@clevelandsightcenter.org](mailto:jpolack@clevelandsightcenter.org)  
Refreshments and free parking provided!



Cleveland Sight Center

Our mission is to empower people who are blind or who have limited vision to realize their full potential and to shape the community's vision of that potential.

Invitation to the Young Professionals gathering

- Winter Weekend at Highbrook Lodge takes place the weekend of February 23<sup>rd</sup> – 25<sup>th</sup>. Campers will arrive to Highbrook Lodge at 6:00 p.m. Friday evening and depart at noon on Sunday. Cost of the

weekend is \$65/camper. Transportation to/from CSC is provided for an additional \$15/camper. To register please call the Camp Department (x4596 or x4597).



The grounds of Highbrook Lodge covered in snow

- Are you a staff member who works with volunteers? Be sure to remind your volunteers to record their volunteer hours using the online Volgistics portal found [here](#). When volunteers record their hours using the Volgistics portal your department can:
  - Capture the impact volunteers make on clients and programs.
  - Illustrate the difference volunteers make when applying for grants or pursuing funding.
  - Reflect volunteer impact back to volunteers to thank them for their work and encourage them to continue making a difference.
  - Use reports to attract new volunteer talent.

Volunteer hours should be recorded from October 2016 - present day. Volunteers who need assistance learning to record can sign up for assistance [here](#) or can contact CSC Volunteer Services at 216-658-4581 or [mbresnahan@clevelandsightcenter.org](mailto:mbresnahan@clevelandsightcenter.org). Please have hours recorded by January 26<sup>th</sup>, 2018.

### Items of Note:

- Cleveland Sight Center will be closed on Monday, January 15<sup>th</sup> in observance of Martin Luther King Jr. Day.



- Be SMART and treat yourself right this year – you deserve it! Check out the January Newsletter from CSC’s benefits broker, Arthur J. Gallagher, to help get 2018 off to a happy and healthy start! To get started view Wellness Newsletter on the Intranet, under Human Resources Documents /Wellness or click here: [010118 Wellness Newsletter Accessible](#)
- Staff are asked to RSVP for the January 26<sup>th</sup> All Staff Meeting and Celebration to Meghan Hanrahan (x4564 or [mhanrahan@clevelandsightcenter.org](mailto:mhanrahan@clevelandsightcenter.org)) so an accurate count can be given to the caterer. Breakfast will be served starting at 9:00 a.m. that morning.
- Reminder to submit those nominations for the first Random Acts of Awesome (RAA) of 2018! The deadline for nominations is Monday, January 22nd at 5:00 p.m. In case you are new to CSC or need a quick 101 on how RAA works, here you go:
  - Complete the nomination form and email to Ali Thomas at [athomas@clevelandsightcenter.org](mailto:athomas@clevelandsightcenter.org) with the nominee’s name and what he or she did that is above and beyond his or her day to day responsibilities, his or her act of Awesome. The more specific the nomination, the better.
  - You can ask to remain anonymous as the nominator.
  - There is no tenure or service requirement to make a nomination, be nominated, or to win.
  - There is no limit to how many nominations we can receive or how many winners we may select per each All Staff meeting, though please realize we cannot select everyone.
  - A team of management will select the winners.
- Do you know someone who you think would be a great addition to the Call Center at Cleveland Sight Center? Do you want to earn an extra \$200.00? If you know a qualified candidate for an existing open Call Center position, it will be worth \$100.00 when you refer them for a position and they are hired, then another \$100.00 when they successfully complete their 90 day employment period. Currently CSC

is looking for Customer Service Representatives and Data Entry Specialists. Refer candidates who meet the job qualifications to our HR department using the Employee Referral Form located on the intranet under Human Resources Documents. If your candidate is hired, you will be awarded \$100.00 upon hire and \$100 after the referral successfully completes their 90 day performance evaluation! For more information, contact Tina Pringpuangkeo (x4534).

- The tracking systems in Paycor for PTO and sick time have been updated for 2018. Employees can now request time in the Paycor system for this year. If you have any questions or concerns, please contact Gloria Medlen (x4551) or Ali Thomas (x4538).
- CSC's Employment team partners with the Employment Collaborative of Cuyahoga County (ECCC) on hiring events throughout the year. The ECCC is offering the opportunity to purchase discounted Cleveland Cavaliers tickets to the February 27<sup>th</sup> game against the Brooklyn Nets. Ticket prices are \$28 (Upper Bowl Corners), \$40 (Upper Bowl Middle) and \$69 (Lower Bowl Corners). A portion of the proceeds go to support ECCC hiring events. To purchase tickets, [click here](#).

### Did You Know?

- The smallest bone in your body is in your ear. It's called the stirrup or stapes bone and it is about as big as a grain of rice.