



Position Title: Radio Reader

Number of Positions Available: 3

Purpose: Serve CSC clients and partners by recording approved print materials for CSCN radio or for other audio formats.

Location(s):

Cleveland Sight Center, 1909 E. 101st Street, Cleveland
Remote opportunities offered as Available **(None currently available)**

Key Responsibilities:

- Read various publications and periodicals clearly and accurately for CSCN radio. (i.e. Magazines, newspapers, advertisements, novels, manuals).
- Assist with requests for outside reading materials as needed.
- Perform readings on a regular basis either at CSC or from home.
- Complete time sensitive assignments within the designated assignment period.

Qualifications:

- Enjoy helping others.
- Successful completion of a background investigation.
- Strong and clear voice that plays well on the radio.

Commitment:

- Occurrence: Ongoing Weekly

Age Requirement: 16+

Dress Code: Casual

Training/screening:

- Volunteer Orientation at Cleveland Sight Center.
- Initial recording session with CSC Media Specialist (performance evaluation).

Volunteer Signature: _____

Supervisor Signature: _____

Volunteer Manager Signature: _____